



Basic Cleaning Instructions for *Talaris*[®] Dispensers*

* Formerly *DeLaRue*[®]

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Before You Begin

- Always turn the power to the unit off before you begin.
- Have someone available to help you lift the bill dispenser if necessary.
- A qualified ICS technician can help ensure these instructions are followed correctly. Contact ICS for support.

Required Tools

- Isopropyl rubbing alcohol.
 - No greater than 70% concentration.
- *Q-Tips*® type cleaning swabs.
- Compressed air.
- Paint brush.
 - Soft bristled.
 - 1-inch.
- Cleaning supplies online
 - <http://supplies.talaris.com/>



Preparing a Work Surface

- Prepare a clean, solid work surface on which to position the bill dispenser.
- Work surface should be dry, protected and free from debris.
- Do not attempt to use the bare ground as a work surface.

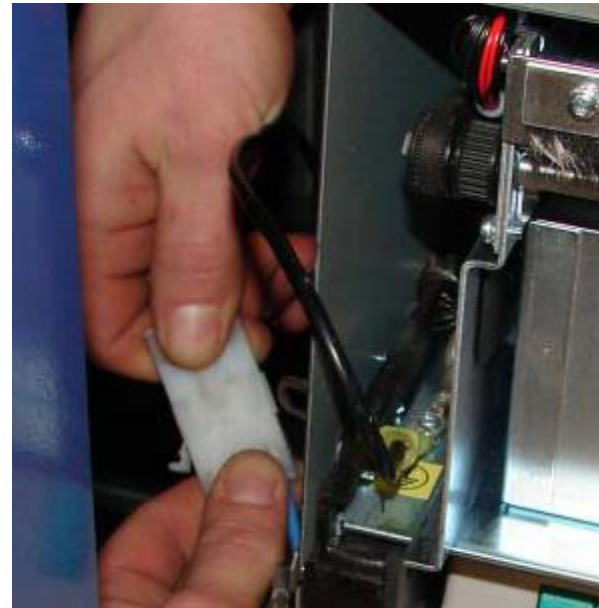
Removing the Dispenser

- Open side chamber on unit.
- Extend tray.
- Access wiring.



Removing the Dispenser

- Disconnect power.



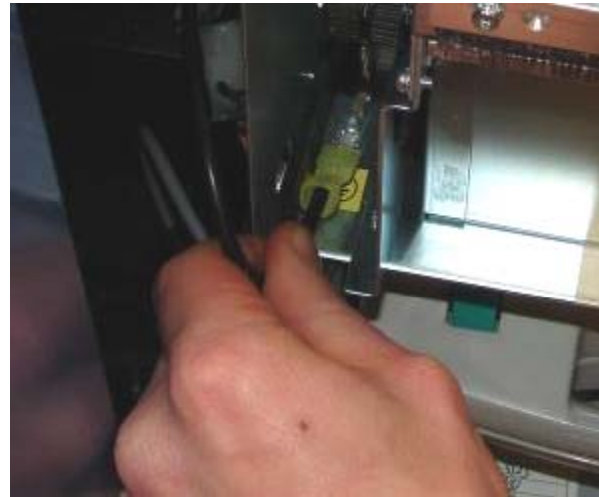
Removing the Dispenser

- Disconnect COM.



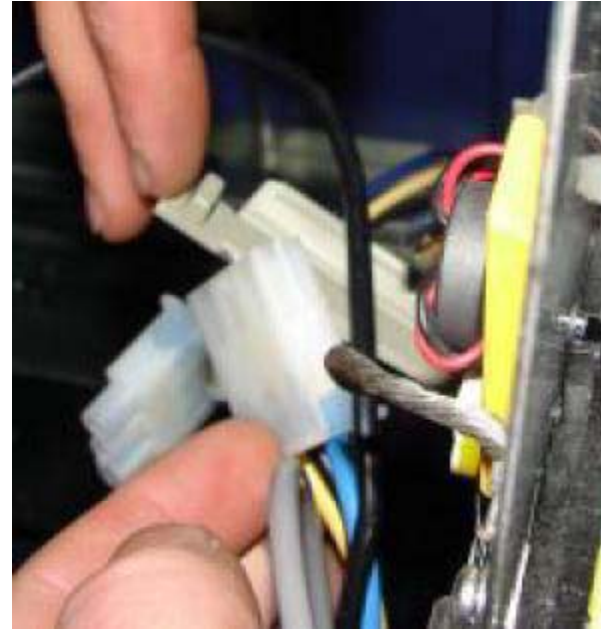
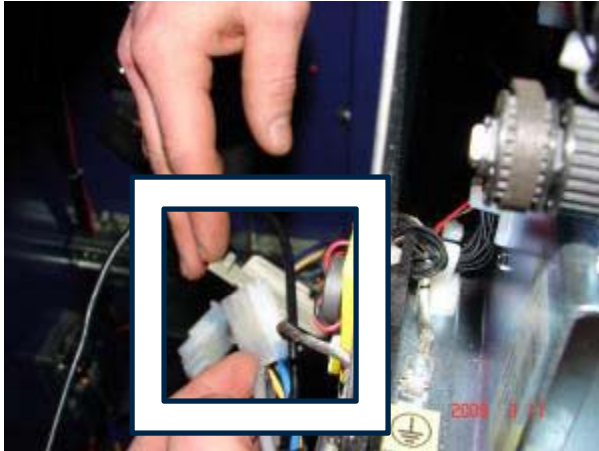
Removing the Dispenser

- Disconnect ground.



Removing the Dispenser

- Unclip harness.



Removing the Dispenser

- Lift dispenser off tray.
- Place dispenser on secure work surface.



Cleaning the Pinch Wheels

- Remove cassette from dispenser.
- Orient dispenser as shown.



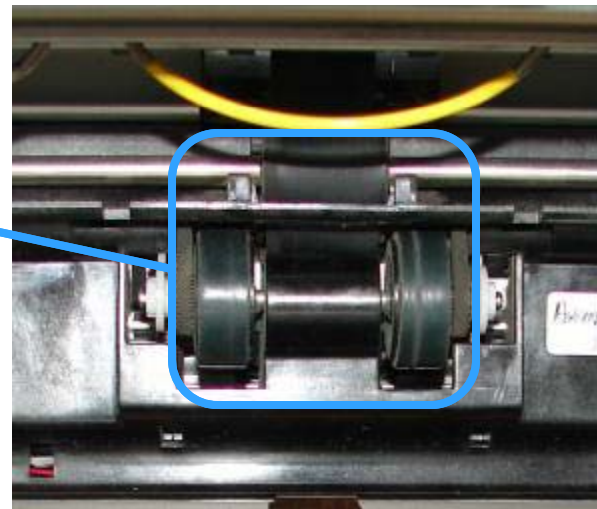
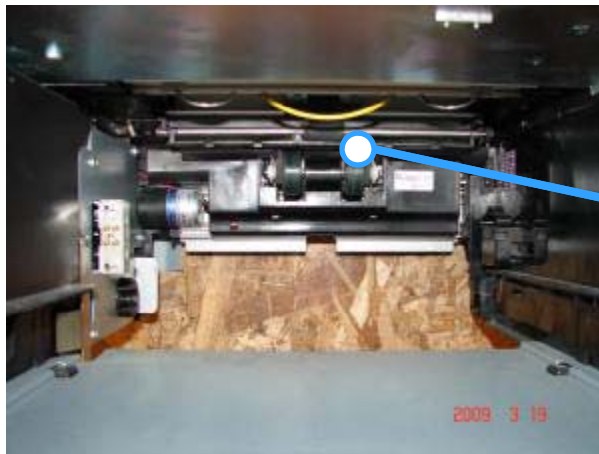
Side view



Top view

Cleaning the Pinch Wheels

- Locate three pinch wheels.

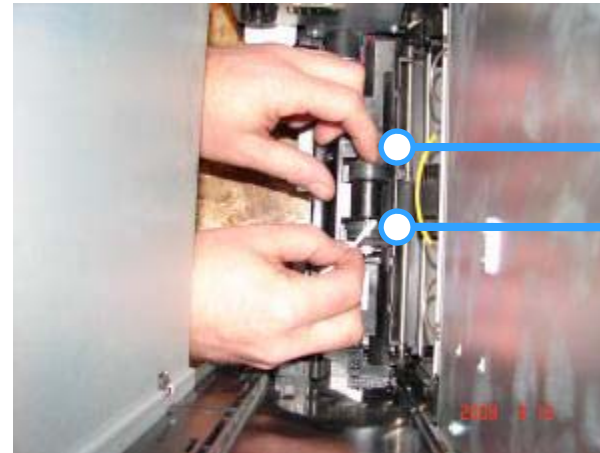


Cleaning the Pinch Wheels

- Clean pinch wheels.
 - Dust with dry paint brush.
 - Scrub with alcohol-moistened swab.



Brush



Turn
Scrub

Cleaning the Pinch Wheels

- Replace swab when dirty.
- Scrub until clean.
- Repeat cleaning for remaining wheels.



Getting dirty!

Cleaning the Interior

- Locate yellow handle.
- Open door to expose interior.



Cleaning the Interior

- Use compressed air.
- Blow-clean interior.



Cleaning the Exterior

- Reorient bill dispenser to horizontal.
- Open top tray.
- Brush clean, and then blow clean.



Brush clean



Blow clean

Replace Bill Dispenser

- ✓ Re-insert cassette
- ✓ Reseat & secure bill dispenser on tray.
- ✓ Reconnect wires.
- ✓ Reclip harness.
- ✓ Close & lock door.
- ✓ Test.
- ✓ Repeat cleanings.
 - Every 3 to 4 months depending on bill volume.





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